

Budget 2018 working copy as proposed by AWSC (Area World Service Committee)

			2018 AWSC Approved	YTD (year-to- date) 11/05/17	2017 Assembly Approved	YTD 2016 12/31/16	2016 Budget Approved Assembly	YTD 2015 Inc/Exp Figures 12/31/15	Descriptions	Comments/misc notes
<b>INCOME:</b>										
<b>Contributions:</b>										
1		Assembly Collections	3,600.00	2,448.46	3,000.00	3,266.94	2,700.00	2,295.53	7th Tradition, silent auction proceeds, donation can amounts	Increase from \$3,000 to \$3,600 based on history.
2		Birthday Donations	1,300.00	82.00	200.00	167.00	200.00	217.00	individual donations based on years in Al-Anon	Increased from \$200 to \$1,300.
3		Butterfly Donations	150.00	95.00	150.00	120.00	150.00	195.00	subscriptions to the Butterfly (suggested \$10/year)	Increased subscription fee to \$10/year vs. \$7/year
4		Day In Al-Anon (DIA)	1,300.00	1,315.36	1,300.00	615.00	2,000.00	2,182.96	includes return of seed money in line 22 below	
5		District Donations	3,700.00	2,646.30	3,700.00	3,666.51	3,700.00	4,098.61	donations from Colorado Area Districts	
6		Group Donations	20,000.00	15,272.69	20,000.00	17,348.43	20,000.00	19,018.75	donations from Al-Anon Groups in Colorado	
7		Other Donations	400.00	386.00	400.00	226.50	200.00	619.81	Miscellaneous individual donations	Changed to include word "individual" to description for clarity
<b>Total Contributions:</b>			<b>30,450.00</b>	<b>22,245.81</b>	<b>28,750.00</b>	<b>25,410.38</b>	<b>28,950.00</b>	<b>28,627.66</b>		
<b>Interest Income:</b>										
8		Interest - CDs	30.00	28.87	30.00	53.62	75.00	50.25	interest earned on ample reserve funds (CDs)	
9		Other Interest - Savings & Other	2.00	0.48	2.00	1.07	5.00	1.10	primarily interest from savings account	
<b>Total Interest Income:</b>			<b>32.00</b>	<b>29.35</b>	<b>32.00</b>	<b>54.69</b>	<b>80.00</b>	<b>51.35</b>		
<b>Other Income:</b>										
10		Weekend In Al-Anon (WIA)	7,200.00	6,657.29	7,200.00	200.03	7,200.00	1,997.10	Proceeds from WIA (includes reimbursement of deposit to open separate checking account). Offset by line 37.	
11		Literature Sales	3,000.00	2,825.22	3,000.00	1,657.16	3,000.00	3,904.28	Proceeds from Literature Sales.	

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12		Literature - Sales Tax Collected	800.00	215.81	800.00	408.46	800.00	604.00	sales tax paid by those buying literature - offset by line 26 below	
		<b>Total Other Income:</b>	<b>11,000.00</b>	<b>9,698.32</b>	<b>11,000.00</b>	<b>2,265.65</b>	<b>11,000.00</b>	<b>6,505.38</b>		
		<b>TOTAL INCOME:</b>	<b>\$ 41,482.00</b>	<b>\$ 31,973.48</b>	<b>\$ 39,782.00</b>	<b>27,730.72</b>	<b>\$ 40,030.00</b>	<b>\$ 35,184.39</b>		

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		<b>EXPENSES:</b>								
		<b>Thought Force/Task Force:</b>								
13		Printing and Misc. Expenses	100.00	0.00	400.00	-	200.00	109.91	Printing for Thought/Task Forces & misc. supplies & expenses.	Reduced from \$400 to \$100 based on projected need
13a		Unfunded travel expenses	100.00	0.00	600.00				Travel funding for otherwise unfunded service. Filled w funded when possible.	Reduced from \$600 to \$100 based on projected need
		<b>Total for Thought/Task Force:</b>	200.00	-	1,000.00	-	<b>200.00</b>	<b>109.91</b>		
		<b>Coordinators &amp; Area Event Chairs:</b>								Changed "Coordinators" to "Coordinators & Area Event Chairs" to properly reflect included items.
14		Area Alateen Process Person (AAPP)	75.00	0.00	75.00	51.92	75.00	85.32	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
15		Printing and Mailing	50.00	0.00	50.00	-	50.00		Printing and mailing of material to AMIAS	
16		Alateen Coordinator	130.00	18.56	200.00	124.53	200.00	164.03	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	Reduced from \$200 to \$130 based on history
17		Archives Coordinator	75.00	0.00	200.00	30.00	200.00	35.49	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	Reduced from \$200 to \$75 based on history
18		Travel in Area	100.00	0.00	200.00	12.88	200.00	141.08	travel /registration for WIA and/or DIA and/or State Convention; mileage @ \$.14/mile	Reduced from \$200 to \$100 based on history

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19		Butterfly Coordinator	75.00	0.00	75.00	82.65	75.00		supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
20		Postage	200.00	381.50	1,113.00	370.60	200.00	229.80	Butterfly mailing costs - mailed 3 times per year	Reduced pending decision on Butterfly Thought Force from \$1,113 to \$200.
21		Printing	1,500.00	832.54	2,349.00	783.02	1,500.00	970.82	Butterfly printing costs - printed 3 times per year	Reduced pending decision on Butterfly Thought Force from \$2,349 to \$1,500.
22		Day In Al-Anon (DIA) Seed Money	200.00	0.00	200.00	128.98	200.00		costs related to planning DIA - returned with proceeds in line 4 above	
23		Literature Coordinator	100.00	0.00	100.00	97.62	100.00	167.28	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
24		Travel in Area	500.00	0.00	500.00	-	500.00	470.34	Lit. Coord. travel/registrations for WIA, DIA & State Convention; mileage @ \$.14/mile	
25		Purchase of Literature							Cost of lit. purchase - shown on last page.	
26		Sales Tax Paid	800.00	253.81	800.00	785.51	800.00	638.96	actual sales tax paid - offset by line 12 above	NOTE: Difference between income (row 12)/expense (row 26) likely an amount collected versus amount paid to govt.
27		IT/Media Coordinator	75.00	0.00	75.00	3.74	75.00	14.08	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
28		Public Outreach Coordinator (POC)	75.00	0.00	75.00	100.75	75.00		supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	

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29		POC Community Outreach	300.00	502.26	500.00	181.60	200.00	54.74	Expenses related to Public Outreach to the community.	Reduced from \$500 to \$300 based on history
30		Records Coordinator	75.00	77.22	75.00	-	75.00	20.69	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
31		State Convention Chairperson	325.00	58.13	325.00	-	325.00	162.48	supplies, travel to non-assembly mtgs &, AA Convention planning meetings; misc. expenses; mileage @ \$.14/mile	
32		Travel - Convention	300.00	0.00	300.00	-	300.00	262.82	2016 Chair travel to St. Conv.&for St. Conv. incl. lodging & Full package registration; mileage @\$.14/mile (Assumes a shared room)	
33		Travel - Next Chair	200.00	0.00	200.00	-	200.00		2017 Chair travel to A.A. State Conv. Mtgs; mileage @\$.14/mile,(basic conv only registration) and lodging (Assumes a shared room)	
34		Travel - Future Liaison	25.00	0.00	25.00	-	25.00		2018 Liaison travel to AA State Convention planning mtgs.; mileage @ \$.14/mile	
35		Weekend In Al-Anon Chairperson	75.00	0.00	75.00		75.00		supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	

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36		Weekend In Al-Anon Co-Chairperson	75.00	0.00	75.00		75.00		supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
37		Weekend In Al-Anon (WIA) Facility Deposit	5,200.00	3,441.25	5,200.00		5,200.00	5,178.00	2015-2017 budgets show initial deposit to WIA facility from Area checking account (2014 shows gross expenses). Full accounting on last page.	Changed "Weekend in Al-Anon (WIA) Costs" to "Weekend In Al-Anon (WIA) Facility Deposit" for clarity
38		Website Coordinator	75.00	0.00	75.00	49.00	75.00		supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
39		Site & Domain Fees	300.00	0.00	300.00		300.00	359.40	fees for site & domain name, some paid ev 3 yr	
		<b>Total for Coordinators &amp; Area Event Cha</b>	<b>10,905.00</b>	<b>5,565.27</b>	<b>13,162.00</b>	<b>2,802.80</b>	<b>11,100.00</b>	<b>8,955.33</b>		
40		Assemblies - General Expenses	600.00	205.53	700.00	760.71	600.00	496.68	line shared by GR Connection (\$300) and Assembly host. (\$300) for entire year.	GR connection reduced from \$400 to \$300 based on projected need. Assembly host remains at \$300.
41		Assemblies - Travel	11,475.00	5,831.45	10,200.00	9,576.46	10,200.00	9,596.77	Travel for Coords. Officers, Past Delegates - ave. of 17 positions @ \$225X3 Assemblies (reimbursed for rcpts submitted); mileage @ \$.14/mile	Increased from \$200/assembly to \$225/assembly per person (17). Increase to \$11,475 from \$10,200 = net increase of \$1,275/year.

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42		Assemblies - Rent	1,500.00	0.00	1,500.00	369.00	1,500.00	1,000.00	rent paid for Assembly meeting rooms, as needed; presently this is determined in cooperation with AA, post assembly	
43		Assemblies - Sound Systems - Rent		0.00					fee paid for sound systems & taping of Assembly minutes, line can be deleted after 3 year of no use.	Leave line in for now
		<b>Total for Assemblies:</b>	<b>13,575.00</b>	<b>6,036.98</b>	<b>12,400.00</b>	<b>10,706.17</b>	<b>12,300.00</b>	<b>11,093.45</b>		
		<b>Officers:</b>								
44		Delegate	75.00	0.00	75.00	-	75.00		supplies & misc. expenses	
45		Travel in Area	600.00	0.00	600.00	97.30	600.00		travel/registrations for WIA, DIA & State Convention; non-assembly travel in Area related to the position of Delegate; mileage @ \$.14/mile	
46		Printing	200.00	0.00	200.00	-	200.00	57.00	printing of reports, etc.	
47		Alternate Delegate	75.00	0.00	75.00	175.12	75.00	14.00	supplies & misc. expenses	
48		Travel in Area	100.00	0.00	100.00	39.00	100.00	35.00	non-assembly travel in Area related to the position of Alternate Delegate; mileage @ \$.14/mile	
48a		Printing	100.00	0.00	100.00				printing of reports, etc.	
49		Area Chairperson	75.00	16.11	75.00	-	75.00		supplies & misc. expenses	
50		Travel in Area	300.00	41.49	300.00	-	300.00		non-assembly travel in Area related to the position of Area Chair; mileage @ \$.14/mile	

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51		Printing	200.00	0.00	200.00		200.00		printing for Assembly agendas, etc.	
52		Secretary	75.00	0.00	75.00	-	75.00		supplies, travel to non- assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
53		Postage	25.00	0.00	25.00	-	50.00		postage for mailing of Assembly minutes (majority of copies are now emailed)	
54		Printing	150.00	0.00	150.00	-	150.00		printing of Assembly minutes to be mailed or distributed at Assemblies	
55		Treasurer	75.00	18.98	75.00		75.00	24.49	supplies, travel to non- assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
56		Printing	400.00	389.60	400.00	285.27	400.00	476.19	printing of financial reports for Assemblies, etc., CPA, or tax departments, and Area appeal letter	
56a		Postage	100.00	29.40	100.00	67.00			56a added for 2017 broken out from line 56	
57		Bank Fees	80.00	91.80	40.00	80.00	50.00	49.00	purchase of checks, deposit slips etc. (returned checks in line 74 below)	Increase from \$40 to \$80 to cover checks & debit card fees.
		<b>Total for Officers:</b>	<b>2,630.00</b>	<b>587.38</b>	<b>2,590.00</b>	<b>743.69</b>	<b>2,425.00</b>	<b>655.68</b>		
		<b>Other Area Expenses:</b>								
58		Insurance & Fees	1,550.00	1,396.00	1,550.00	1,304.00	1,550.00	1,572.00	Liability insurance, and Directors & Officers Insurance	



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59		Background Checks for AMIAS	800.00	675.00	800.00	750.00	800.00	975.00	Ave. of 32 NEW background checks for new AMIAS @ \$25 each	
60		Computer/Equipmment Maint. - Parts & Repairs	300.00	0.00	300.00	103.64	300.00	50.00	computer and equipment repairs, parts.	
61		Finance Committee Attendance	250.00	0.00	250.00	134.22	150.00	118.32	travel to Finance Cmte. mtgs. for Finance Cmte. members with no travel budget; @ \$.14/mile	
62		Post Office Box Rentals	76.00	76.00	70.00	70.00	125.00	124.00	Area/Treasurer Post Office Box (1 for Panel 56). Traditionally two.	Post office raised their rates, suggest \$76 for 2018
63		Bulk Mailing Permits							post office fees for permits to mail Butterfly & Assembly minutes	
64		Rent for Archives	3,100.00	2,250.00	2,500.00	4,299.62	4,200.00	4,075.08	rent to Denver Service Center for use of Archives storage space and Internet access (2016 - \$353.59/mo)	Per contract (\$250/mon x 2 months) + (\$260/month x 10 months) = \$3,100
65		Storage of Sound Equipment	200.00	0.00	200.00	168.00	912.00	936.00	rent and Insurance for storage of sound equipment	Stored by IT Coordinator @ home; \$200 for contingency home insurance rider.
		SWRDM (SW Regional Delegates Mtg.):								
66		Badge Fees	100.00	60.00	100.00	80.00	80.00	80.00	Badge fees for Delegate, Immediate Past Delegate, Alternate Delegate and Chair.	

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67		Registration	150.00	0.00	150.00	150.00	150.00	150.00	SWRDM registration fee for the Area	
68		Travel, Lodging & Meals	3,300.00	1,536.06	1,275.00	2,868.92	3,300.00	2,448.01	Travel, lodging & meals for Delegate, Immediate Past Delegate, Alternate Delegate and Chair.	Travel to Reno, NV will require flights. Return to 2016 budget.
69		Tax Preparation	475.00	475.00	475.00	400.00	400.00	400.00	fees paid to CPA for annual review & tax preparation	Fees to be reconfirmed for 2018. Update: \$475 confirmed for 2018.
		World Service Conference:								
70		Delegate Travel	300.00	0.00	300.00	89.12	300.00	54.93	incidentals while Delegate is at WSC including additional meals & lodging, car rental, etc.	Do we know yet if this will be the same for 2018?
71		Equalization Fund to WSO	2,443.00	2,443.00	2,000.00	2,000.00	2,000.00	1,965.00	contribution to WSO for WSC to cover Delegate travel, meals & lodging. All Areas contribute to the equalization fund	For 2018 Conference = \$2,443. Paid in advance (2017)
71a		Conference Summaries	160.00						Purchase 30 conference summaries @ \$5/copy + \$10 postage.	Conference summaries no longer free in 2018.
		Other Expenses:								
72		Contribution to WSO	1,000.00	1,365.00	1,000.00	-	365.00	365.00	Area contribution to WSO to be paid by end of fiscal year	
73		Depreciation							depreciation expense incurred over time for purchase of equipment	
74		Bad Debt							allowance for returned checks	
75		Professional Fees	10.00	0.00	10.00	-	10.00		legal & other professional services (computer repairs in line 60 above)	

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76		Purchase of Equipment	1,000.00	103.64	1,000.00	595.80	1,000.00	744.81	Purchase of needed equipment - Computers, software etc.	
77		Additional Expenses	150.00	99.45			0.00		Prior year expenses or other items not specified in budget; past delegate travel to non-Assembly AWSC meeting (\$0.14/mi * 200 mi * 5 attendees)	99.45 - reimbursement for translation person travel; added past delegate travel to non-Assembly AWSC meeting (\$0.14/mi * 200 mi * 5 attendees)
		<b>Total for Other Area Expenses:</b>	<b>15,364.00</b>	<b>10,479.15</b>	<b>11,980.00</b>	<b>13,013.32</b>	<b>15,642.00</b>	<b>14,058.15</b>		
		<b>TOTAL AREA EXPENSES:</b>	<b>42,674.00</b>	<b>22,668.78</b>	<b>41,132.00</b>	<b>27,265.98</b>	<b>41,667.00</b>	<b>34,872.52</b>		
		<b>NET INCOME/EXPENSES:</b>	<b>(1,192.00)</b>	<b>9,304.70</b>	<b>(1,350.00)</b>	<b>464.74</b>	<b>(1,637.00)</b>	<b>311.87</b>		
		<b>LITERATURE - ESTIMATED BUDGET**</b> Does not include funds remaining in Literature Bank Account								
		<b>Balance in Literature Bank Account at beginning and end of Panel is \$1000 (Beginning balance may include some interest)</b>								
		Literature Sales	18,000.00		18,000.00	8,049.00	18,000.00	21,836.00	21,836&8,049 from 990p.9	
		Purchase of Literature	15,000.00		15,000.00	5,886.00	15,000.00	17,687.00	17,687& 5,886 from 990 p.9	
		INCOME TO AREA	3,000.00		3,000.00	2,163.00	3,000.00	4,149.00	4,149 includes \$3904 income to Area; 2,136 includes 1,657.16 income to Area	
		<b>WEEKEND IN AL-ANON - ESTIMATED BUDGET</b>								
		<b>Balance in Weekend in Al-Anon Account at beginning and end of WIA accounting is \$200 (Beginning balance may include some interest)</b>								
		Weekend In Al-Anon* (WIA) Gross Income	24,000.00	17,034.00	24,000.00	-	24,000.00	14,794.83	Estimated Gross income from WIA . Includes deposit from Area Account to reserve facility.	AWSC discussed bringing WIA numbers back into main budget document area to simplify. Finance Committee to discuss for future budget documents.

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		Weekend In AI-Anon (WIA) Costs	22,000.00	13,617.96	22,000.00	-	22,000.00	17,976.03	Estimated gross expenses - includes facility rent & other expenses for WIA, (includes travel for WIA planning, mileage @ \$.14/mile)	
		INCOME/LOSS	2,000.00	3,416.04	2,000.00	-	2,000.00	-3,181.20		
		<b>Income from all Accounts</b>								
		Income recorded to Area Account	41,482.00	17,034.00	39,782.00	27,730.72	40,030.00	35,184.39		
		Income from Literature Sales***	15,000.00	0.00	15,000.00	5,886.00	15,000.00	17,687.00	from 990 p.9 line10a 8,049 minus 1657 (line11)=6,392	
		Income from Weekend In AI-Anon	22,000.00	13,617.96	22,000.00	-	22,000.00	12,798.00	*	
		<b>Grand Total of All Area Income</b>	<b>78,482.00</b>	<b>30,651.96</b>	<b>76,782.00</b>	<b>34,122.00</b>	<b>77,030.00</b>	<b>65,914.00</b>		
		<b>Expenses for all Accounts</b>								
		Expenses recorded to Area Account	42,674.00	16,228.07	41,132.00	27,265.98	41,667.00	34,873.00		
		Literature Purchases	15,000.00	0.00	15,000.00	5,886.00	15,000.00	17,687.00	5,886 from 990 p.9	
		Weekend In AI-Anon Expenses	22,000.00	13,617.96	22,000.00	0.00	22,000.00	12,798.00	**	
		<b>Grand Total of All Area Expenses</b>	<b>79,674.00</b>	<b>29,846.03</b>	<b>78,132.00</b>	<b>33,151.98</b>	<b>78,667.00</b>	<b>65,538.00</b>		
		*Income from WIA 12,798 (Gross Income of \$14,795 minus the \$1,997transferred to Area account. \$1,997 already included, don't want it couned twice.								
		**Expense WIA 12,798 (Gross expense of \$17,796 minus the \$5,178 deposit paid from Area account. \$5,178 alreaded included in Expense recorded to Area account.								
		<b>NOTE: Travel -- Where not otherwise separated, Travel includes Travel &amp; Travel-Related Expenses.</b>								