

Working budget 2019 for Assembly review										
			2019 AWSC Proposed	YTD (year-to-date)10/23/18	2018 Assembly Approved	YTD (year-to-date) 12/31/2017	2017 Assembly Approved	YTD 2016 12/31/16	Descriptions	Comments/misc notes
INCOME:										
Contributions:										
1		Assembly Collections	4,000.00	3,584.09	3,600.00	3,724.09	3,000.00	3,266.94	7th Tradition, silent auction proceeds, donation can amounts	Increase for 2019 seems likely given YTD figure.
2		Birthday Donations	130.00	107.00	1,300.00	104.00	200.00	167.00	individual donations based on years in Al-Anon	Reduce from \$1300 to 130 to closer match actuals.
3		Butterfly Donations	100.00	30.00	150.00	95.00	150.00	120.00	Donation to the Area to offset printing/mailling costs	Reduce from \$150 to \$100
4		Day In Al-Anon (DIA)	1,000.00	877.31	1,300.00	1,315.36	1,300.00	615.00	includes seed money returned in line 22 below	Reduced from \$1,300 to \$1,000 - closer to actuals.
5		District Donations	3,700.00	2,866.50	3,700.00	3,705.30	3,700.00	3,666.51	donations from Colorado Area Districts	
6		Group Donations	20,000.00	15,915.38	20,000.00	18,407.03	20,000.00	17,348.43	donations from Al-Anon Groups in Colorado	Kept \$20,000 projection as area appeal letter is still to be sent
7		Other Donations	400.00	205.00	400.00	396.00	400.00	226.50	Miscellaneous individual donations	
		Total Contributions:	29,330.00	23,585.28	30,450.00	27,746.78	28,750.00	25,410.38		
Interest Income:										
8		Interest - CDs	30.00	106.66	30.00	29.49	30.00	53.62	interest earned on ample reserve funds (CDs)	
9		Other Interest - Savings & Other	2.00	3.08	2.00	0.53	2.00	1.07	primarily interest from savings account	
		Total Interest Income:	32.00	109.74	32.00	30.02	32.00	54.69		
Other Income:										
10		Weekend In Al-Anon (WIA)	7,200.00	0.00	7,200.00	6,657.29	7,200.00	200.03	Facility deposit - Offset by expense (line 37)	Takes a couple of years to line out with new place. WIA coordinator agrees with figure.
11		Literature Sales	750.00	0.00	3,000.00	3,697.38	3,000.00	1,657.16	Proceeds from Literature Sales.	Literature coordinator projection based on lower actual sales
12		Literature - Sales Tax Collected	400.00	286.16	800.00	363.02	800.00	408.46	sales tax paid by those buying literature - offset by line 26 below	
		Total Other Income:	8,350.00	286.16	11,000.00	10,717.69	11,000.00	2,265.65		
		TOTAL INCOME:	\$ 37,712.00	\$ 23,981.18	\$ 41,482.00	\$ 38,494.49	\$ 39,782.00	27,730.72		

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EXPENSES:										
Thought Force/Task Force:										
13		Printing and Misc. Expenses	100.00	0.00	100.00	51.07	400.00	-	Printing for Thought/Task Forces & misc. supplies & expenses.	
13a		Unfunded travel expenses	100.00	0.00	100.00	404.21	600.00		Travel funding for otherwise unfunded service. Filled w funded when possible.	
Total for Thought/Task Force:			200.00	-	200.00	455.28	1,000.00	-		
Coordinators & Area Event Chairs:										
14		Area Alateen Process Person (AAPP)	75.00	76.59	75.00	30.80	75.00	51.92	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
15		Printing and Mailing	50.00	17.80	50.00	27.10	50.00	-	Printing and mailing of material to AMIAS	
16		Alateen Coordinator	200.00	41.17	130.00	18.56	200.00	124.53	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	changed 130 to 200; a new coordinator may utilize full 200
17		Archives Coordinator	75.00	0.00	75.00	0.00	200.00	30.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
18		Travel in Area	200.00	0.00	200.00	200.00	200.00	12.88	travel /registration for WIA and/or DIA and/or State Convention; mileage @ \$.14/mile	
19		Butterfly Coordinator	75.00	0.00	75.00	0.00	75.00	82.65	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
20		Postage	50.00	0.00	200.00	764.40	1,113.00	370.60	Butterfly mailing costs -on request	
21		Printing	50.00	0.00	1,500.00	1,515.65	2,349.00	783.02	Butterfly printing costs - on request	

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22		Day In Al-Anon (DIA) Seed Money	200.00	0.00	200.00	0.00	200.00	128.98	costs related to planning DIA - returned with proceeds in line 4 above	
23		Literature Coordinator	100.00	12.60	100.00	0.00	100.00	97.62	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
24		Travel in Area	500.00	25.00	500.00	0.00	500.00	-	Lit. Coord. travel/registrations for WIA, DIA & State Convention; mileage @ \$.14/mile	
25		Purchase of Literature		0.00					Cost of lit. purchase - shown on last page.	
26		Sales Tax Paid	400.00	367.61	800.00	401.81	800.00	785.51	actual sales tax paid - offset by line 12 above	
27		IT/Media Coordinator	75.00	0.00	75.00	0.00	75.00	3.74	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
28		Public Outreach Coordinator (POC)	75.00	11.20	75.00	0.00	75.00	100.75	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
29		POC Community Outreach	500.00	440.25	500.00	502.26	500.00	181.60	Expenses related to Public Outreach to the community.	
30		Records Coordinator	75.00	0.00	75.00	77.22	75.00	-	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	

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31		State Convention Chairperson	435.00	92.41	325.00	227.08	325.00	-	supplies, travel to non-assembly mtgs &, AA Convention planning meetings; misc. expenses; mileage @ \$.14/mile (Includes \$110 for translation costs)	opped by \$110 for travel reimbursement for translator/s
32		Travel - Convention	300.00	148.68	300.00	0.00	300.00	-	Chair travel to St. Conv.&for St. Conv. incl. lodging & Full package registration; mileage @\$.14/mile (Assumes a shared room)	
33		Travel - Next Chair	200.00	252.00	200.00	0.00	200.00	-	Next Chair travel to A.A. State Conv. Mtgs; mileage @\$.14/mile,(basic conv only registration) and lodging (Assumes a shared room)	
34		Travel - Future Liaison	25.00	0.00	25.00	0.00	25.00	-	Future Liaison travel to AA State Convention planning mtgs.; mileage @ \$.14/mile	
35		Weekend In Al-Anon Chairperson	75.00	0.00	75.00	50.34	75.00		supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
36		Weekend In Al-Anon Co-Chairperson	75.00	0.00	75.00	0.00	75.00		supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
37		Weekend In Al-Anon (WIA) Facility Deposit	5,200.00	7,565.50	5,200.00	3,441.25	5,200.00		Deposit to facility from Area Account.	
38		Website Coordinator	75.00	0.00	75.00	0.00	75.00	49.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
39		Site & Domain Fees	300.00	0.00	300.00	0.00	300.00		fees for site & domain name, some paid ev 3 yr	

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		Total for Coordinators & Area Event Chairs	9,385.00	9,050.81	11,205.00	7,256.47	13,162.00	2,802.80		
40		Assemblies - General Expenses	600.00	1,299.30	600.00	253.51	700.00	760.71	line shared by GR Connection (\$300) and Assembly host. (\$300) for entire year.	
40a		Assemblies - Travel - Trustee Visit 1/panel	800.00						Trustee visit once every three years	New for 2019 - To be voted on at Nov 2018 Assembly.
41		Assemblies - Travel	8,125.00	5,920.75	11,475.00	8,986.75	10,200.00	9,576.46	Travel for Coords. Officers, Past Delegates - ave. of 15 positions @ \$225X3 Assemblies (reimbursed for rcpts submitted); mileage @ \$.14/mile (adjusted by \$2,000 for travel expenses not used)	Adjusted by average of 15 and \$2,000 for travel expenses not used. 15X225X3=\$10,125-\$2,000=\$8,1125
42		Assemblies - Rent	1,500.00	950.00	1,500.00	0.00	1,500.00	369.00	rent paid for Assembly meeting rooms, as needed; presently this is determined in cooperation with AA, post assembly	
43		Assemblies - Translator Travel	675.00	176.00					travel expenses related to unfunded travel for translation services	New for 2019 - To be voted on at November 2018 Assembly
		Total for Assemblies:	11,700.00	8,346.05	13,575.00	9,240.26	12,400.00	10,706.17		
		Officers:								
44		Delegate	75.00	0.00	75.00	0.00	75.00	-	supplies & misc. expenses	
45		Travel in Area	600.00	0.00	600.00	378.76	600.00	97.30	travel/registrations for WIA, DIA & State Convention; non-assembly travel in Area related to the position of Delegate; mileage @ \$.14/mile	
46		Printing	200.00	0.00	200.00	0.00	200.00	-	printing of reports, etc.	
47		Alternate Delegate	75.00		75.00	0.00	75.00	175.12	supplies & misc. expenses	

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48		Travel in Area	100.00	0.00	100.00	0.00	100.00	39.00	non-assembly travel in Area related to the position of Alternate Delegate; mileage @ \$.14/mile	
48a		Printing	100.00	0.00	100.00	88.00	100.00		printing of reports, etc.	
49		Area Chairperson	75.00	0.00	75.00	0.00	75.00	-	supplies & misc. expenses	
50		Travel in Area	300.00	0.00	300.00	41.49	300.00	-	non-assembly travel in Area related to the position of Area Chair; mileage @ \$.14/mile	
51		Printing	200.00	0.00	200.00	16.11	200.00		printing for Assembly agendas, etc.	
52		Secretary	75.00	19.60	75.00	0.00	75.00	-	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
53		Postage	25.00	0.00	25.00	0.00	25.00	-	postage for mailing of Assembly minutes (majority of copies are now emailed)	
54		Printing	150.00	0.00	150.00	0.00	150.00	-	printing of Assembly minutes to be mailed or distributed at Assemblies	
55		Treasurer	75.00	0.00	75.00	18.98	75.00		supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
56		Printing	400.00	200.00	400.00	389.60	400.00	285.27	printing of financial reports for Assemblies, etc., CPA, or tax departments, and Area appeal letter	
56a		Postage	150.00	0.00	100.00	29.40	100.00	67.00	56a added for 2017 broken out from line 56	Increase \$50 to \$150 to support appeal letter that goes out in October ish.

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57		Bank Fees	80.00	30.00	80.00	95.80	40.00	80.00	purchase of checks, deposit slips etc. (returned checks in line 74 below)	
		Total for Officers:	2,680.00	249.60	2,630.00	1,058.14	2,590.00	743.69		
		Other Area Expenses:								
58		Insurance & Fees	1,550.00	1,421.00	1,550.00	1,396.00	1,550.00	1,304.00	Liability insurance, and Directors & Officers Insurance	
59		Background Checks for AMIAS	1,050.00	2,050.00	800.00	1,075.00	800.00	750.00	Ave. of 42 NEW background checks for new AMIAS @ \$25 each	Changed from 32 new checks to 42 new checks for 2019, based on recent demand
60		Computer/Equipmnet Maint. - Parts & Repairs	300.00	0.00	300.00	0.00	300.00	103.64	computer and equipment repairs, parts.	
61		Finance Committee Attendance	250.00	0.00	250.00	0.00	250.00	134.22	travel to Finance Cmte. mtgs. for Finance Cmte. members with no travel budget; @ \$.14/mile	
62		Area 5 Post Office Box Rentals	90.00	82.00	76.00	76.00	70.00	70.00	Area Post Office Box (1 for Panel 56).	Increase to \$90 to cover 2019 expected expense.
63		Bulk Mailing Permits		0.00					post office fees for permits to mail Butterfly & Assembly minutes	
64		Rent for Archives	3,220.00	2,330.00	3,100.00	2,750.00	2,500.00	4,299.62	rent to Denver Service Center for use of Archives storage space and Internet access	Per contract for 2019: 2x260 + 10x270 = 3,220 - change to it
65		Storage of Sound Equipment	200.00	0.00	200.00	0.00	200.00	168.00	rent and Insurance for storage of sound equipment	Panel 56, not needed, but may be required for Panel 59 if outside storage is needed.
		SWRDM (SW Regional Delegates Mtg.):								

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66		Badge Fees	100.00	80.00	100.00	60.00	100.00	80.00	Badge fees for Delegate, Immediate Past Delegate, Alternate Delegate and Chair.	
67		Registration	150.00	150.00	150.00	0.00	150.00	150.00	SWRDM registration fee for the Area	
68		Travel, Lodging & Meals	5,000.00	2,578.72	3,300.00	1,536.06	1,275.00	2,868.92	Travel, lodging & meals for Delegate, Immediate Past Delegate, Alternate Delegate and Chair.	2019 is in Hawaii. Higher travel expense.
69		Tax Preparation	475.00	475.00	475.00	475.00	475.00	400.00	fees paid to CPA for annual review & tax preparation	Alt Del to ask CPA if \$475 or what is projected fee
		World Service Conference:								
70		Delegate Travel	300.00	0.00	300.00	0.00	300.00	89.12	incidentals while Delegate is at WSC including additional meals & lodging, car rental, etc.	
71		Equalization Fund to WSO	2,443.00	2,443.00	2,443.00	2,443.00	2,000.00	2,000.00	contribution to WSO for WSC to cover Delegate travel, meals & lodging. All Areas contribute to the equalization fund	
71a		Conference Summaries	160.00	150.00	160.00				Purchase 30 conference summaries @ \$5/copy + \$10 postage.	
72		Contribution to WSO	1,500.00	0.00	1,000.00	1,365.00	1,000.00	-	Area contribution to WSO to be paid by end of fiscal year	In light of our good cash flow and 50% plus in reserve added \$500
73		Depreciation							depreciation expense incurred over time for purchase of equipment	
74		Bad Debt							allowance for returned checks	
75		Professional Fees	600.00	0.00	10.00	0.00	10.00	-	legal & other professional services (computer repairs in line 60 above)	\$600 estimated cost for review of Alateen guidelines.

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76		Purchase of Equipment	600.00	103.74	1,000.00	648.99	1,000.00	595.80	Purchase of needed equipment - Computers, software etc.	Reduce from \$1,000 to \$600; two new computers (one we have, one we could buy).
77		Past Delegate Travel to Non-Assembly Meetings	150.00	0.00	150.00				Past delegate travel to non-Assembly meetings (\$0.14/mi 200 mi 5 attendees)	New Line for 2019; requested by AWSC.
78		Additional Expenses	0.00		0.00	99.45			Prior year expenses or other items not specified in budget; 99.45 reimbursement for translation person travel	Was line 77.
		Total for Other Area Expenses:	18,138.00	11,863.46	15,364.00	11,924.50	11,980.00	13,013.32		
		TOTAL AREA EXPENSES:	42,103.00	29,509.92	42,974.00	29,934.65	41,132.00	27,265.98		
		NET INCOME/EXPENSES:	(4,391.00)	(5,528.74)	(1,492.00)	8,559.84	(1,350.00)	464.74		Net Income/Expense at AWSC meeting was \$4,390; have corrected to 4,391 (was an error in formula of \$1 at E144)
		LITERATURE - ESTIMATED BUDGET Does not include funds remaining in Literature Bank Account								
		Balance in Literature Bank Account at beginning and end of Panel is \$1000 (Beginning balance may include some interest)								
		Literature Sales	5,000.00		18,000.00		18,000.00	8,049.00	8,049 from 990 p.9	
		Purchase of Literature	4,250.00		15,000.00		15,000.00	5,886.00	5886 from 990 p.9	
		INCOME TO AREA	750.00		3,000.00		3,000.00	2,163.00		
		WEEKEND IN AL-ANON - ESTIMATED BUDGET								
		Balance in Weekend in Al-Anon Account at beginning and end of WIA accounting is \$200 (Beginning balance may include some interest)								
		Weekend In Al-Anon (WIA) Gross Income	17,000.00		24,000.00	17,034.00	24,000.00	-		WIA not held in 2016.
		Weekend In Al-Anon (WIA) Costs	15,000.00		22,000.00	13,617.96	22,000.00	-		
		INCOME/LOSS	2,000.00		2,000.00	3,416.04	2,000.00	-		
		Income from all Accounts								
		Income recorded to Area Account (Adjusted for income reported above - Lit Sale and WIA)	34,962.00		41,482.00	38,494.49	39,782.00	27,730.72		
		Income from Literature Sales	5,000.00		15,000.00		15,000.00	5,886.00		
		Income from Weekend In Al-Anon	17,000.00		22,000.00	13,617.96	22,000.00	-		
		Grand Total of All Area Income	56,962.00		78,482.00		76,782.00	34,122.00		
		Expenses for all Accounts								

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		Expenses recorded to Area Account	42,103.00		42,974.00	29,934.65	41,132.00	27,265.98		

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		Literature Purchases	4,250.00		15,000.00		15,000.00	5,886.00		
		Weekend In Al-Anon Expenses	15,000.00		22,000.00	13,617.96	22,000.00	-		
		Grand Total of All Area Expenses	61,353.00		79,974.00		78,132.00	33,151.98		
			-4,391.00							Net Income/Expense