

[illegible]

				2021			2020			Descriptions	Comments/misc notes
				2021 YTD (TBD)	2021 Assembly Approved Budget	2021 Difference (Budget v Actual)	2020 YTD (12.31.20)	2020 Assembly Approved Budget	2020 Difference (Budget v Actual)		
EXPENSES:											
Thought Force/Task Force:											
13		Printing and Misc. Expenses			100.00	-100.00		100.00	-100.00	Printing for Thought/Task Forces & misc. supplies & expenses.	
13a		Unfunded travel expenses			0.00	0.00		0.00	0.00	Travel funding for otherwise unfunded service. Filled w funded when possible.	2020 - Moved to Assembly Expenses 43b
Total for Thought/Task Fo				-	100.00	(100.00)	-	100.00	(100.00)		
Coordinators & Area Event Chairs:											
14		Area Alateen Process Person (AAPP)			75.00	-75.00		75.00	-75.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
15		Printing and Mailing			50.00	-50.00		50.00	-50.00	Printing and mailing of material to AMIAS	
16		Alateen Coordinator		0.00	200.00	-200.00	0.00	200.00	-200.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	2019 - Changed 130 to 200; a new coordinator may utilize full 200
17		Archives Coordinator		0.00	75.00	-75.00		75.00	-75.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
18		Archives Coord - Travel in Area		400.00	675.00	-275.00		200.00	-200.00	travel /registration for WIA and/or DIA and/or State Convention; mileage @ \$.14/mile	
19		Butterfly Coordinator			75.00	-75.00		75.00	-75.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
20		Postage			50.00	-50.00		50.00	-50.00	Butterfly mailing costs -on request	
21		Printing			50.00	-50.00		50.00	-50.00	Butterfly printing costs - on request	

			2021			2020				
			2021 YTD (TBD)	2021 Assembly Approved Budget	2021 Difference (Budget v Actual)	2020 YTD (12.31.20)	2020 Assembly Approved Budget	2020 Difference (Budget v Actual)	Descriptions	Comments/misc notes
22		Day In Al-Anon (DIA) Seed Money	0.00	200.00	-200.00	0.00	200.00	-200.00	costs related to planning DIA - returned with proceeds in line 4 above	
23		Literature / Forum Coordinator		75.00	-75.00		75.00	-75.00	supplies, travel to non- assembly mtgs. & misc. expenses; mileage @ \$.14/mile	2021 - Amended to Literature/Forum Coord per Assy vote 2020 - Equal to Archives coord.
24		Travel in Area		200.00	-200.00		200.00	-200.00	Lit. Coord. travel/registrations for WIA, DIA & State Convention; mileage @ \$.14/mile	2020 - Equal to Archives coord.
25		Literature Coord - Purchase of Literature		500.00					Cost of lit. one-time purchase - shown on last page.	2021 - Budget for initial purchase of Literature for display. Re-evaluate ongoing expense annually.
26		Sales Tax Paid	0.00	0.00	0.00	77.45	0.00	77.45	actual sales tax paid - offset by line 12 above	2020 - No longer selling Literature; no sales tax expense/income
27		IT/Media Coordinator		75.00	-75.00		75.00	-75.00	supplies, travel to non- assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
28		Public Outreach Coordinator (POC	0.00	75.00	-75.00	0.00	75.00	-75.00	supplies, travel to non- assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
29		POC Community Outreach	4,000.00	4,000.00	0.00	2,800.00	1,500.00	1,300.00	Expenses related to Public Outreach to the community.	2020 - Increase to \$1,500 for outreach 2021 - Increase from \$1,500 to \$4,000
30		Records Coordinator	0.00	75.00	-75.00	0.00	75.00	-75.00	supplies, travel to non- assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
31		State Convention Chairperson	0.00	435.00	-435.00	0.00	435.00	-435.00	supplies, travel to non- assembly mtgs &, AA Convention planning meetings; misc. expenses; mileage @ \$.14/mile (Includes \$110 for translation costs)	2019 - Increased by \$110 for travel reimbursement for translator/s

			2021			2020				
			2021 YTD (TBD)	2021 Assembly Approved Budget	2021 Difference (Budget v Actual)	2020 YTD (12.31.20)	2020 Assembly Approved Budget	2020 Difference (Budget v Actual)	Descriptions	Comments/misc notes
32		Travel - Convention	0.00	300.00	-300.00	0.00	300.00	-300.00	Chair travel to St. Conv.&for St. Conv. incl. lodging & Full package registration; mileage @\$.14/mile (Assumes a shared room)	
33		Travel - Next Chair	0.00	200.00	-200.00	0.00	200.00	-200.00	Next Chair travel to A.A. State Conv. Mtgs; mileage @\$.14/mile,(basic conv only registration) and lodging (Assumes a shared room)	
34		Travel - Future Liaison	0.00	0.00	0.00	0.00	0.00	0.00	Future Liaison travel to AA State Convention planning mtgs.; mileage @ \$.14/mile	2020 - Unused line
35		Weekend In Al-Anon Chairperson	0.00	75.00	-75.00	0.00	75.00	-75.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
36		Weekend In Al-Anon Co-Chairperson		75.00	-75.00		75.00	-75.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
37		Weekend In Al-Anon (WIA) Facility Deposit		0.00	0.00		0.00	0.00	Deposit to facility from Area Account.	2020 - Changed to Net Income in Row 10
38		Website Coordinator	0.00	75.00	-75.00	0.00	75.00	-75.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
39		Site & Domain Fees	0.00	300.00	-300.00	0.00	300.00	-300.00	fees for site & domain name, some paid ev 3 yr	
39a		Spanish Coordinator	0.00	75.00	-75.00				supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile	2021 - Approved Spring Assembly
39b		Spanish Coord - Travel in Area		200.00	-200.00					2021 - Approved Spring Assembly
		Total for Coordinators & A	4,400.00	8,185.00	(3,785.00)	2,877.45	4,435.00	(1,557.55)		

				2021			2020			Descriptions	Comments/misc notes
				2021 YTD (TBD)	2021 Assembly Approved Budget	2021 Difference (Budget v Actual)	2020 YTD (12.31.20)	2020 Assembly Approved Budget	2020 Difference (Budget v Actual)		
			<b>Assemblies:</b>								
40			Assemblies - General Expenses		600.00	-600.00	1,239.46	600.00	639.46	line shared by GR Connection (\$300) and Assembly host. (\$300) for entire year.	
40a			Assemblies - Travel - Trustee Visit 1/panel		800.00	-800.00	-437.61	800.00	-1,237.61	Trustee visit once every three years	2021 - No visit in 2020; re-requested for 2021 2020 - Trustee coming Spring 2020
41			Assemblies - Travel		14,175.00	-14,175.00	0.00	13,500.00	-13,500.00	Travel for Coords. Officers, Past Delegates - ave. of 15 positions @ \$225X3 Assemblies (reimbursed for rcpts submitted); mileage @ \$.14/mile (adjusted by \$2,000 for travel expenses not used)	2021 - Added Assembly Approved (Spring 2021) travel for Spanish Coordinator - total = 21 funded participants 2020 - Average of 20 funded participants per Assembly @ \$225/Assembly 2019 - Adjusted by average of 15 and \$2,000 for travel expenses not used. 15X225X3=\$10,125-\$2,000=\$8,125
42			Assemblies - Rent		1,500.00	-1,500.00	0.00	1,500.00	-1,500.00	rent paid for Assembly meeting rooms, as needed; presently this is determined in cooperation with AA, post assembly	
43			Assemblies - Translator Travel		675.00	-675.00	0.00	675.00	-675.00	travel expenses related to unfunded travel for translation services	
43a			Assemblies - Unfunded FinCom Budget Assembly Attendance		225.00	-225.00		225.00	-225.00	Travel to Finance Cmte. mtgs. & Budget Assembly for Finance Cmte. members with no travel budget; @ \$.14/mile	2020 - Move from 61 to 43a to include with other Assembly Expenses; Reduce from \$250 to \$225.
43b			Assembly - Unfunded travel expenses		225.00	-225.00		225.00	-225.00	Travel funding for otherwise unfunded service. Filled w funded when possible.	2020 - Move from 13a to 43b to include with other Assembly Expenses
			<b>Total for Assemblies:</b>	0.00	18,200.00	-17,750.00	801.85	17,525.00	-16,273.15		
			<b>Officers:</b>								
44			Delegate		75.00	-75.00		75.00	-75.00	supplies & misc. expenses	
45			Travel in Area	0.00	600.00	-600.00	0.00	600.00	-600.00	travel/registrations for WIA, DIA & State Convention; non-assembly travel in Area related to the position of Delegate; mileage @ \$.14/mile	

			2021			2020				
			2021 YTD (TBD)	2021 Assembly Approved Budget	2021 Difference (Budget v Actual)	2020 YTD (12.31.20)	2020 Assembly Approved Budget	2020 Difference (Budget v Actual)	Descriptions	Comments/misc notes
46		Printing	0.00	200.00	-200.00	0.00	200.00	-200.00	printing of reports, etc.	
47		Alternate Delegate	0.00	75.00	-75.00	0.00	75.00	-75.00	supplies & misc. expenses	
48		Travel in Area	0.00	100.00	-100.00	0.00	100.00	-100.00	non-assembly travel in Area related to the position of Alternate Delegate; mileage @ \$.14/mile	
48a		Printing	0.00	100.00	-100.00	0.00	100.00	-100.00	printing of reports, etc.	
49		Area Chairperson		75.00	-75.00		75.00	-75.00	supplies & misc. expenses	
50		Travel in Area		300.00	-300.00		300.00	-300.00	non-assembly travel in Area related to the position of Area Chair; mileage @ \$.14/mile	
51		Printing		200.00	-200.00		200.00	-200.00	printing for Assembly agendas, etc.	
52		Secretary		75.00	-75.00		75.00	-75.00	supplies, travel to non- assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
53		Postage		25.00	-25.00		25.00	-25.00	postage for mailing of Assembly minutes (majority of copies are now emailed)	
54		Printing		150.00	-150.00		150.00	-150.00	printing of Assembly minutes to be mailed or distributed at Assemblies	
					0.00			0.00		
55		Treasurer	0.00	75.00	-75.00	0.00	75.00	-75.00	supplies, travel to non- assembly mtgs. & misc. expenses; mileage @ \$.14/mile	
56		Printing	0.00	300.00	-300.00	118.57	300.00	-181.43	printing of financial reports for Assemblies, etc., CPA, or tax departments, and Area appeal letter	
56a		Postage	0.00	150.00	-150.00	152.85	150.00	2.85	56a added for 2017 broken out from line 56	2019 - Increase \$50 to \$150 to support appeal letter that goes out in October ish.

			2021			2020				
			2021 YTD (TBD)	2021 Assembly Approved Budget	2021 Difference (Budget v Actual)	2020 YTD (12.31.20)	2020 Assembly Approved Budget	2020 Difference (Budget v Actual)	Descriptions	Comments/misc notes
57		Bank Fees	46.20	80.00	-33.80	84.00	80.00	4.00	purchase of checks, deposit slips etc. (returned checks in line 74 below)	
		<b>Total for Officers:</b>	<b>46.20</b>	<b>2,580.00</b>	<b>(2,533.80)</b>	<b>355.42</b>	<b>2,580.00</b>	<b>(2,224.58)</b>		
		<b>Other Area Expenses:</b>								
58		Insurance & Fees	1,000.00	1,550.00	-550.00	333.00	1,550.00	-1,217.00	Liability insurance, and Directors & Officers Insurance	2020 - Part of insurance (\$1,000) was paid in 2019.
59		Background Checks for AMIAS	200.00	800.00	-600.00	475.00	800.00	-325.00	Ave. of 42 NEW background checks for new AMIAS @ \$25 each	2020 - Changed back to 32 from 42. 2019 - Changed from 32 new checks to 42 new checks for 2019, based on recent demand
60		Computer/Equipment Maint. - Parts & Repairs		150.00	-150.00	0.00	300.00	-300.00	computer and equipment repairs, parts.	2021 - Reduce from \$300 to \$150 per coord request
61		Finance Committee Attendance		0.00	0.00		0.00	0.00	Travel to Finance Cmte. mtgs. & Budget Assembly for Finance Cmte. members with no travel budget; @ \$.14/mile	2020 - Move to 43a to include with other Assembly Expenses
62		Area 5 Post Office Box Rentals	134.00	106.00	28.00	106.00	92.00	14.00	Area Post Office Box (1 for Panel 56).	2021 - Updated to 2020 actuals. 2020 - Maintain 2019 budget
63		Bulk Mailing Permits							post office fees for permits to mail Butterfly & Assembly minutes	
64		Rent for Archives	791.07	3,652.00	-2,860.93	4,196.92	3,340.00	856.92	rent to Denver Service Center for use of Archives storage space and Internet access	2021 = +\$10/month (includes \$16 addl CAMS/month) 2020 = \$865.27 for move from DASC to Public Storage 2020 - +\$10/month 2019: 2x260 + 10x270 = 3,220 - change to it
65		Storage of Sound Equipment		0.00	0.00		0.00	0.00	rent and Insurance for storage of sound equipment	Panel 59 - Not required Panel 56 - Not needed
		SWRDM (SW Regional Delegates Mtg.):								
66		Badge Fees	40.00	80.00	-40.00	40.00	80.00	-40.00	Badge fees for Delegate, Immediate Past Delegate, Alternate Delegate and Chair.	2020 - Reduced to actuals.
67		Registration	250.00	150.00	100.00	150.00	150.00	0.00	SWRDM registration fee for the Area	

			2021			2020				
			2021 YTD (TBD)	2021 Assembly Approved Budget	2021 Difference (Budget v Actual)	2020 YTD (12.31.20)	2020 Assembly Approved Budget	2020 Difference (Budget v Actual)	Descriptions	Comments/misc notes
68		Travel, Lodging & Meals	0.00	3,300.00	-3,300.00	2,039.41	3,300.00	-1,260.59	Travel, lodging & meals for Delegate, Immediate Past Delegate, Alternate Delegate and Chair.	2020 - Returned to 2018 budget 2019 - Hawaii. Higher travel expense.
69		Tax Preparation	475.00	475.00	0.00	475.00	475.00	0.00	fees paid to CPA for annual review & tax preparation	2021 - No increase; however, Tax Accountant is retiring in 2 to 3y. Rate could increase. 2020 - No increase
		World Service Conference:								
70		Delegate Travel	0.00	425.00	-425.00	0.00	425.00	-425.00	incidentals while Delegate is at WSC including additional meals & lodging, car rental, etc.	
71		Equalization Fund to WSO	-2,381.81	2,381.81	-4,763.62	2,381.81	1,953.00	428.81	contribution to WSO for WSC to cover Delegate travel, meals & lodging. All Areas contribute to the equalization fund	2021 - Updated for 2021 from WSO. 2020 - From Delegate: Equalized Expense amount is \$1,289 and the actual cost is \$1,953.
71a		Conference Summaries		160.00	-160.00	0.00	160.00	-160.00	Purchase 30 conference summaries @ \$5/copy + \$10 postage.	
72		Contribution to WSO		1,500.00	-1,500.00	8,906.00	1,500.00	7,406.00	Area contribution to WSO to be paid by end of fiscal year	2019 - In light of our good cash flow and 50% plus in reserve added \$500
73		Depreciation							depreciation expense incurred over time for purchase of equipment	
74		Bad Debt							allowance for returned checks	
75		Professional Fees		600.00	-600.00	0.00	600.00	-600.00	legal & other professional services (computer repairs in line 60 above)	2020 - Expense will be incurred in 2020 2019 - \$600 estimated cost for review of Alateen guidelines.
76		Purchase of Equipment & Softw	1,932.26	2,000.00	-67.74	102.99	600.00	-497.01	<b>Purchase of needed equipment</b> - Computers, software etc.	2021 - Increase from \$600 to \$1,000 for computer equipment replacement (\$600 for computers plus cushion). Added Area Zoom account & renamed item to include software in the row title. Software was already in the description.
77		Past Delegate Travel to Non-Assembly Meetings		150.00	-150.00	0.00	150.00	-150.00	Past delegate travel to non-Assembly meetings (\$0.14/mi 200 mi 5 attendees)	2019 - New - requested by AWSC.



				2021			2020				
				2021 YTD (TBD)	2021 Assembly Approved Budget	2021 Difference (Budget v Actual)	2020 YTD (12.31.20)	2020 Assembly Approved Budget	2020 Difference (Budget v Actual)	Descriptions	Comments/misc notes
78			Additional Expenses		0.00	0.00		0.00	0.00	Prior year expenses or other items not specified in budget; 99.45 reimbursement for translation person travel	
			Total for Other Area Expenses	2,440.52	17,479.81	(15,039.29)	19,206.13	15,475.00	3,731.13		
			TOTAL Expense	6,886.72	46,544.81	(39,658.09)	23,240.85	40,115.00	(16,874.15)		
				0.00							
			NET INCOME/EXPENSES:	3,785.75	(12,062.81)	15,848.56	5,489.43	(5,633.00)	11,122.43		