

GR Connection Chair Position Description

Specific duties for Area Coordinators are not spelled out in the World Service Handbook although Guidelines for Area Coordinators for special services are available from WSO (G-20).

On the WSO website, see Guideline G11 – Group Representative and G8 – Group Inventory.

Specifics to the Colorado Area are included below. Also refer to the Colorado Area Guidelines.

Duties specific to Colorado Assembly GR Connection Chair:

- One must be a member of the Assembly and preferably a GR to stand for the position.
- This is a 2-year commitment with the first year as co-chair and the second year as chair.
- This is not a funded position by the Colorado Area. Typically, one is funded by their group as GR.
- Printing / supply costs are covered by the Colorado Area.
- Responsibly conduct the fiscal affairs of their positions, maintaining expenditures within the budget. If expenditures are likely to exceed budgeted amounts, inform the Finance Committee Chair promptly prior to making expenditures.
- Be available to share experience, strength and hope with incoming and future GR Connection Chairs.

Duties of the GR Connection Chair:

- Chair GR Connection meeting at the Colorado Area Assembly three times a year. Time of meeting is set by Area Chair.
- Attend GR recap meeting at Assembly, usually on Sunday morning
- Provide GR packets which include:
 - Map of Colorado Al-Anon Districts
 - GR and group inventory guidelines from WSO
 - Voting procedures flow chart
 - Area Records change form
 - Tips for GR's as Forum representatives
- Encourage past Delegate participation in GR Connection

General Format of meeting:

- Serenity prayer
- Introductions
- Importance of GR's to attend the Sunday morning meeting
- Voting procedures of the assembly
- Items to be voted on that need explanation
- Explain or show important websites
- Hand out service manuals to GRs
- Agendas and minutes for current and last assembly
- The Butterfly newsletter

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