

**2016 BUDGET**

		YTD 2016 Inc/Exp Figures 01/01/16	2016 Budget Approved Assembly	YTD 2015 Inc/Exp Figures 12/31/15	2015 Approved Budget (Assembly)	YTD 2014 Inc/Exp Figures 12/31/14	2014 Approved Budget	Descriptions
<b>INCOME:</b>								
<b>Contributions:</b>								
1	Assembly Collections		2,700.00	2,295.53	2,700.00	3,097.98	2,700.00	7th Tradition, silent auction proceeds, donation can amounts
2	Birthday Donations		200.00	217.00	200.00	60.00	200.00	individual donations based on years in Al-Anon
3	Butterfly Donations		150.00	195.00	150.00	167.00	150.00	subscriptions to the Butterfly (suggested \$7/year)
4	Day In Al-Anon (DIA)		2,000.00	2,182.96	1,800.00	2,000.10	1,800.00	includes return of seed money in line 25 below
5	District Donations		3,700.00	4,098.61	3,500.00	3,333.91	3,000.00	donations from Colorado Area Districts
6	Group Donations		20,000.00	19,018.75	17,000.00	16,857.95	18,000.00	donations from Al-Anon Groups in Colorado
7	Other Donations		200.00	619.81	200.00	122.00	200.00	Miscellaneous donations
	<b>Total Contributions:</b>	<b>-</b>	<b>28,950.00</b>	<b>28,627.66</b>	<b>25,550.00</b>	<b>25,638.94</b>	<b>26,050.00</b>	
<b>Interest Income:</b>								
8	Interest - CDs		75.00	50.25	100.00	68.66	100.00	interest earned on ample reserve funds (CDs)
9	Other Interest - Savings & Other		5.00	1.10	10.00	2.61	10.00	primarily interest from savings account
	<b>Total Interest Income:</b>	<b>-</b>	<b>80.00</b>	<b>51.35</b>	<b>110.00</b>	<b>71.27</b>	<b>110.00</b>	
<b>Other Income:</b>								
10	Weekend In Al-Anon* (WIA)		7,200.00	1,997.10	5,800.00	4,573.35	31,800.00	Area Proceeds from WIA including reimbursement of deposit from Area Account. (2014 budget shows gross)
11	Literature Sales**		3,000.00	3,904.28	2,000.00	2,000.00	14,500.00	Area Proceeds from Literature sales (2014 budget shows gross)
12	Literature - Sales Tax Collected		800.00	604.00	500.00	682.71	500.00	sales tax paid by those buying literature - offset by line 26 below
	<b>Total Other Income:</b>	<b>-</b>	<b>11,000.00</b>	<b>6,505.38</b>	<b>8,300.00</b>	<b>7,256.06</b>	<b>46,800.00</b>	
	<b>TOTAL INCOME:</b>	<b>\$ -</b>	<b>\$ 40,030.00</b>	<b>\$ 35,184.39</b>	<b>\$ 33,960.00</b>	<b>\$ 32,966.27</b>	<b>\$ 72,960.00</b>	
<b>EXPENSES:</b>								
<b>Thought Force/Task Force:</b>								
13	Printing and Misc. Expenses		200.00	109.91	300.00	163.22	300.00	printing for Thought/Task Forces & misc. supplies & expenses.
	<b>Total for Thought/Task Force:</b>	<b>-</b>	<b>200.00</b>	<b>109.91</b>	<b>300.00</b>	<b>163.22</b>	<b>300.00</b>	
<b>Coordinators:</b>								
14	Area Alateen Process Person (AAPP)		75.00	85.32	75.00		150.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
15	Printing and Mailing		50.00		50.00	51.19	100.00	Printing and mailing of material to new AMIAS
16	Alateen Coordinator		200.00	164.03	200.00	117.45	200.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
17	Archives Coordinator		200.00	35.49	200.00	209.26	200.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
18	Travel in Area		200.00	141.08	200.00	118.20	200.00	travel /registration for WIA and/or DIA and/or State Convention; mileage @ \$.14/mile
19	Butterfly Coordinator		75.00		75.00		75.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
20	Postage		200.00	229.80	300.00	89.29	300.00	Butterfly mailing costs - mailed 3 times per year
21	Printing		1,500.00	970.82	1,200.00	706.62	1,800.00	Butterfly printing costs - printed 3 times per year
22	Day In Al-Anon (DIA) Seed Money		200.00		200.00		200.00	costs related to planning DIA - returned with proceeds in line 4 above
23	Literature Coordinator		100.00	167.28	75.00	89.72	150.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
24	Travel in Area		500.00	470.34	500.00	345.02	500.00	Lit. Coord. travel/registrations for WIA, DIA & State Convention; mileage @ \$.14/mile
25	Purchase of Literature**						12,500.00	<b>(2015-2016 Cost of Literature Shown in Literature Accounting on Page 4)</b>
26	Sales Tax Paid		800.00	638.96	500.00	713.62	500.00	actual sales tax paid - offset by line 12 above

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27	IT/Media Coordinator		75.00	14.08	75.00	32.29	175.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
28	Public Outreach Coordinator (POC)		75.00		75.00	214.22	125.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
29	POC Community Outreach		200.00	54.74	500.00	208.45	175.00	Expenses related to Public Outreach to the community.
30	Records Coordinator		75.00	20.69	100.00	47.21	175.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
31	State Convention Chairperson		325.00	162.48	225.00	100.00	225.00	supplies, travel to non-assembly mtgs & AA Convention planning meetings; misc. expenses; mileage @ \$.14/mile
32	Travel - Convention		300.00	262.82	250.00	160.48	250.00	2016 Chair travel to St. Conv.&for St. Conv. incl. lodging & Full package registration; mileage @\$.14/mile (Assumes a shared room)
33	Travel - Next Chair		200.00		200.00	175.00	175.00	2017 Chair travel to A.A. State Conv. Mtgs; mileage @\$.14/mile,(basic conv only registration) and lodging (Assumes a shared room)
34	Travel - Future Liaison		25.00		25.00		25.00	2018 Liaison travel to AA State Convention planning mtgs.; mileage @ \$.14/mile
35	Weekend In Al-Anon Chairperson		75.00		75.00		-	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
36	Weekend In Al-Anon Co-Chairperson		75.00		75.00		-	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
37	Weekend In Al-Anon (WIA) Costs*		5,200.00	5,178.00	3,800.00	3,705.00	29,800.00	<b>2015-2016 budgets show Initial deposit to WIA Facility from area checking account.</b> (2014 budget shows gross expenses)
38	Website Coordinator		75.00		75.00		175.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
39	Site & Domain Fees		300.00	359.40	300.00		400.00	fees for site & domain names
	<b>Total for Coordinators:</b>	<b>-</b>	<b>11,100.00</b>	<b>8,955.33</b>	<b>9,350.00</b>	<b>7,083.02</b>	<b>48,575.00</b>	
	<b>Assemblies:</b>							
40	Assemblies - General Expenses		600.00	496.68	700.00	440.55	700.00	copying, printing & supplies for GR Orientation & Assembly host committees
41	Assemblies - Travel		10,200.00	9,596.77	10,200.00	7,624.92	9,000.00	travel for Coords. Officers, Past Delegates - ave. of 17 positions @ \$200X3 Assemblies (reimbursed for rcpts submitted); m
42	Assemblies - Rent		1,500.00	1,000.00	1,500.00		1,500.00	rent paid for Assembly meeting rooms, as needed; presently this is determined in cooperation with AA, post assembly
43	Assemblies - Sound Systems -rent							fee paid for sound systems & taping of Assembly business meetings
	<b>Total for Assemblies:</b>	<b>0.00</b>	<b>12,300.00</b>	<b>11,093.45</b>	<b>12,400.00</b>	<b>8,065.47</b>	<b>11,200.00</b>	
	<b>Officers:</b>							
44	Delegate		75.00		75.00		75.00	supplies & misc. expenses
45	Travel in Area		600.00		600.00	310.00	600.00	travel/registrations for WIA, DIA & State Convention; non-assembly travel in Area related to the position of Delegate; mileage @ \$.14/mile
46	Printing		200.00	57.00	200.00		200.00	printing of reports, etc.
47	Alternate Delegate		75.00	14.00	75.00	45.67	75.00	supplies & misc. expenses - printing
48	Travel in Area		100.00	35.00	100.00	21.00	100.00	non-assembly travel in Area related to the position of Alternate Delegate; mileage @ \$.14/mile
49	Area Chairperson		75.00		75.00		75.00	supplies & misc. expenses
50	Travel in Area		300.00		300.00	260.84	300.00	non-assembly travel in Area related to the position of Area Chair; mileage @ \$.14/mile
51	Printing		200.00		200.00	11.10	200.00	printing for Assembly agendas, etc.
52	Secretary		75.00		75.00		75.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
53	Postage		50.00		50.00		100.00	postage for mailing of Assembly minutes (majority of copies are now emailed)
54	Printing		150.00		150.00	103.01	150.00	printing of Assembly minutes to be mailed or distributed at Assemblies

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55	Treasurer		75.00	24.49	75.00	34.62	75.00	supplies, travel to non-assembly mtgs. & misc. expenses; mileage @ \$.14/mile
56	Printing		400.00	476.19	400.00	368.35	400.00	printing of financial reports for Assemblies, etc., CPA, or tax departments, and Area appeal letter
57	Bank Fees		50.00	49.00	50.00	20.00	50.00	purchase of checks, deposit slips etc. (returned checks in line 74 below)
	<b>Total for Officers:</b>	<b>-</b>	<b>2,425.00</b>	<b>655.68</b>	<b>2,425.00</b>	<b>1,174.59</b>	<b>2,475.00</b>	
	<b>Other Area Expenses:</b>							
58	Insurance, Bonding & Fees		1,550.00	1,572.00	1,550.00	1,531.00	1,550.00	bonding for Treasurer, liability insurance, and Directors & Officers Insurance
59	Background Checks for AMIAS		800.00	975.00	1,875.00	2,765.00	2,750.00	Ave. of 32 NEW background checks for new AMIAS @ \$25 each
60	Computer/Equipmment Maint. - Parts & Repairs		300.00	50.00	300.00	79.84	300.00	computer and equipment repairs, parts.
61	Finance Committee Attendance		150.00	118.32	150.00	98.28	150.00	travel to Finance Cmte. mtgs. for Finance Cmte. members with no travel budget; @ \$.14/mile
62	Post Office Box Rentals		125.00	124.00	125.00	118.00	200.00	Area post office box plus Treasurer's post office box
63	Bulk Mailing Permits						300.00	post office fees for permits to mail Butterfly & Assembly minutes
64	Rent for Archives		4,200.00	4,075.08	4,100.00	3,749.29	4,500.00	rent to Denver Service Center for use of Archives storage space and Internet access (2016 - \$353.59/mo)
65	Storage of Sound Equipment		912.00	936.00	912.00	858.00	850.00	rent and Insurance for storage of sound equipment
	SWRDM (SW Regional Delegates Mtg.):							
66	Badge Fees		80.00	80.00	80.00	80.00	80.00	Badge fees for Delegate, Immediate Past Delegate, Alternate Delegate and Chair.
67	Registration		150.00	150.00	150.00	100.00	150.00	SWRDM registration fee for the Area
68	Travel, Lodging & Meals - \$825 per person)		3,300.00	2,448.01	2,800.00	2,803.74	2,700.00	Travel, lodging & meals for Delegate, Immediate Past Delegate, Alternate Delegate and Chair.
69	Tax Preparation		400.00	400.00	400.00	400.00	400.00	fees paid to CPA for annual review & tax preparation
	World Service Conference:							
70	Delegate Travel		300.00	54.93	350.00	512.40	250.00	incidentals while Delegate is at WSC including additional meals & lodging, car rental, etc.
71	Equalization Fund to WSO		2,000.00	1,965.00	2,000.00	2,447.00	2,000.00	contribution to WSO for WSC to cover Delegate travel, meals & lodging. All Areas contribute to the equalization fund
	Other Expenses:							
72	Contribution to WSO		365.00	365.00	365.00	300.00	300.00	Area contribution to WSO to be paid by end of fiscal year
73	Depreciation							depreciation expense incurred over time for purchase of equipment
74	Bad Debt							allowance for returned checks
75	Professional Fees		10.00		10.00		500.00	legal & other professional services (computer repairs in line 60 above)
76	Purchase of Equipment		1,000.00	744.81	1,000.00	908.88	2,000.00	<b>Purchase of needed equipment</b> - Computers, software etc.
77	Additional Expenses					7.60	-	prior year expenses or other items not specified in budget
	<b>Total for Other Area Expenses:</b>	<b>-</b>	<b>15,642.00</b>	<b>14,058.15</b>	<b>16,167.00</b>	<b>16,759.03</b>	<b>18,980.00</b>	
	<b>TOTAL AREA EXPENSES:</b>	<b>-</b>	<b>41,667.00</b>	<b>34,872.52</b>	<b>40,642.00</b>	<b>33,245.33</b>	<b>81,530.00</b>	
	<b>NET INCOME/EXPENSES:</b>	<b>-</b>	<b>(1,637.00)</b>	<b>311.87</b>	<b>(6,682.00)</b>	<b>(279.06)</b>	<b>(8,570.00)</b>	

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<b>LITERATURE - ESTIMATED BUDGET**</b> Does not include funds remaining in Literature Bank Account								
<b>Balance in Literature Bank Account at beginning and end of Panel is \$1000 (Beginning balance may include some interest)</b>								
11	Literature Sales**		18,000.00		17,700.00	17,350.00	14,500.00	proceeds from Literature sales, including postage paid by buyers
25	Purchase of Literature**		15,000.00		15,700.00	13,700.00	12,500.00	cost of literature, including postage paid
	INCOME TRANSFERRED TO AREA		3,000.00		2,000.00	*3650.00	2,000.00	*Includes funds transferred to area plus funds in Literature account.
<b>WEEKEND IN AL-ANON - ESTIMATED BUDGET*</b>								
<b>Balance in Weekend in Al-Anon Account at beginning and end of WIA accounting is \$200 (Beginning balance may include some interest)</b>								
10	Weekend In Al-Anon* (WIA) Gross Income		24,000.00	14,794.83	23,000.00	22,737.95	31,800.00	Estimated Gross income from WIA . Includes deposit from Area Account to reserve facility.
37	Weekend In Al-Anon (WIA) Costs*		22,000.00	17,996.03	21,000.00	21,829.61	29,800.00	Estimated gross expenses - includes facility rent & other expenses for WIA, (includes travel for WIA planning, mileage @ \$.14/mile)
	INCOME TRANSFERRED TO AREA		2,000.00	3,201.20	2,000.00	908.34	2,000.00	
<b>Income from all Accounts</b>								
	Income recorded to Area Account		40,030.00		33,960.00			
	Income from Literature Sales		15,000.00		15,700.00			Budgeted income less amount transferred to Area Account
	Income from Weekend In Al-Anon		22,000.00		21,000.00			Budgeted income less amount transferred to Area Account
<b>Grand Total of All Area Income</b>			77,030.00		70,660.00			
<b>Expenses for all Accounts</b>								
	Expenses recorded to Area Account		41,667.00		40,515.00			
	Literature Purchases		15,000.00		15,700.00			
	Weekend In Al-Anon Expenses		22,000.00		21,000.00			
<b>Grand Total of All Area Expenses</b>			78,667.00		77,215.00			
2013 Purchase of equipment includes sound equipment, 3 computers and related software.								