

Colorado Area Budget Review

Summer Assembly

07.19-20.2019

Budget vs. Actual – 2019 to Date

- Summary

Income			Expense			Net		
Budget	Actual	%	Budget	Actual	%	Budget	Actual	Difference
\$ 36,962.00	\$ 10,796.62	29%	\$ 42,103.00	\$ 14,955.35	36%	(5,141.00)	\$(4,158.73)	\$ 982.27

Current Status - Income as of 06.30.19

Income Highlights:

- Good news!
 - Day In Al-Anon income exceeded budget by almost 9%! Fabulous event!
- Keeping an eye on income - donations to date below budget . . .
 - Assembly Contributions @ 83% of YTD target (target through 06.30.19 ONLY). @ 29% of full year target.
 - District Donations @ 55% of YTD target; @28% full year target.
 - Group Donations @ 67% of YTD target; @ 33% of full year target.
- NOTES:
 - Expense overages exceeding budget returned to the Area as donations are noted in 'In Kind Donations'; added a line in the budget document for tracking.
 - Still have WIA net income outstanding, which is material - \$2,000

Current Status - Expenses as of 06.30.19

Expense Highlights:

- Assembly Expenses are currently 30% over YTD target, and at 42% of full year total.
- Reminders:
 - We reduced Assembly Expenses calculation by \$2,000 for 2019 to account for expenses not traditionally submitted, then . . .
 - We requested at the Spring Assembly that all expenses be submitted so we can more accurately track the actual cost of running the Area.
 - At the originally calculated budget, our spend is only 15% over YTD target.

Key Takeaway: Too early to draw any meaningful conclusions on expenses; however, indications are that we under-budget per event expenses.

Other Highlights

- 2018 Tax Preparation - Complete as of July 1!
- Expense audits through 1Q19 complete!

Ample Reserve

Ample Reserve - Purpose

Ample Reserve is (Service Manual p. 214):

- *To assure continuation of essential services in the event of a substantial decline in income*
- *To cover cost of special projects which could not be financed from normal sources of income.*

Warranty 1: Sufficient operating funds, including an ample reserve, should be its prudent financial principle.

Service Manual p. 215 regarding Warranty 1: Will the presence of such a fund discourage group contributions?

“We believe that further education will help the groups understand the need of such a fund and that it will have little or no effect on their contributions.”

Ample Reserve – What it IS and ISN'T

What the surplus is . . .

- Good problem to have - pool of money to do larger projects that we previously thought impossible or unlikely given current budget status

What the surplus is NOT . . .

- An indication that the Area “has too much money” and does not need contributions
- Operating funds
 - Area has only once dipped into Ample Reserve for Operating Expenses
 - Area operates from its Sufficient Operating funds (\$10,000 over Ample Reserve)

Ample Reserve Review (06.30.19)

Original:									
Budget for Year	Budgeted Liturature Expenses [\$]	Budgeted WIA Expenses [\$]	Budgeted Area 5 Expenses [\$]	Grand Total All BUDGETED Expenses [\$]	Reserve Fund (50% of Grand All Total Budgeted Expenses) (6 Months) [\$]	"Area 5" Total Savings (Prior Year's Savings & Checking Accounts & CDs)	Funds Exceeding the Reserve Fund Target (Total Savings-Reserve Fund)	Sufficient Operating Funds (Checking - Savings)	Ample Reserve Surplus
2016									
2017	15000	22000	41132	\$78,132	\$39,066	\$52,873	\$13,807		
2018	15000	22000	42974	\$79,974	\$39,987	\$65,729	\$25,742		
2019	4250	15000	42103	\$61,353	\$30,677	\$65,726	\$35,050	\$10,000	\$25,050
Budget Updated Spring Assembly 2019 (removed Literature income/expense)									
Budget for Year	Budgeted Liturature Expenses [\$]	Budgeted WIA Expenses [\$]	Budgeted Area 5 Expenses [\$]	Grand Total All BUDGETED Expenses [\$]	Reserve Fund (50% of Grand All Total Budgeted Expenses) (6 Months) [\$]	"Area 5" Total Savings (Prior Year's Savings & Checking Accounts & CDs)	Funds Exceeding the Reserve Fund Target (Total Savings-Reserve Fund)	Sufficient Operating Funds (Checking - Savings)	Ample Reserve Surplus
2019	\$0	\$15,000	\$42,103	\$57,103	\$28,552	\$61,122	\$32,570	\$10,000	\$22,570

- Ample reserve reduced slightly based on actual bank account totals.

2020 Budget Planning

2020 Budget Planning: Dates to Remember

- Finance Committee – Budget Prep Meeting
 - Location: Conference Call
 - Sunday, August 18 – 7p
- AWSC Budget Meeting
 - Host District & Location – TBD!
 - Suggested Date – Sunday, September 21

Literature

Literature Distribution

- History:
 - In 2018, the Assembly voted to discontinue the Area Literature Distribution Center (LDC).
 - No new Literature Coordinator was elected during the Panel 59 elections in 2018.
 - We have remaining literature to distribute.
- Recommendation:
 - New Literature Coordinator will work with the Area to meet literature requests
 - Literature requests must be in the spirit of furthering the mission of Al-Anon – to reach families and friends of Alcoholics
 - Final inventory (English/Spanish) will be posted on the website
 - All requests will be honored first come, first served

Thank You!